



Lamar University – M.Ed. in Educational Technology Leadership

Field-based Activities Monthly Report: Log

Instructions: Enter the total number of internship hours that you had worked at the start of the month in the upper right cell. Remember that you must log a **minimum of 100 hours** of field-based experience. For each month, enter a brief description of your internship activities for that week in the top row. Enter the ISTE Technology Facilitation standard(s) and Indicator in the second row. Use the third row for each week to report meetings and communications that you had with your site mentor. (Meetings with parents, administrators and/or coworkers that are related to your project work should be noted in the activities row for the day.) Enter the hours you worked for each week at the end of the row. Total the month's hours, then enter the total number of internship hours that you have worked as of the end of the month. There needs to be a minimum of 33 Campus- or District Supervised Activities that encompasses the 33 ISTE Technology Performance Indicators and eight Technology Facilitation Standards.

Date: <u>July 1, 2011</u>		Total Internship hours at the start of the month:	347
Week	Functions	Description	Hrs
1	Week's Activities	Recommend and demonstrate use of appropriate technology resources to promote safe and healthy use of technology. This will be accomplished via email, class website, professional development, in-class support, video tutorials, and upon teacher request.	6
	Standard/Indicator	TF-VI.D	
	Communication with Site Mentor	Face-to-Face, WIKI, Phone, Text Messages, and Email	
2	Week's Activities	Build, promote, and implement technology alliances and partnerships using ICore, Reasoning Minds, Smart Technologies, EInstruction, and Rosetta Stone. Cont.: Build, promote, and implement technology alliances and partnerships using Wikis, Smart Technologies, EInstruction, AEIS Comparison Campuses, and Region 10.	6
	Standard/Indicator	TF-VIII.C	
	Communication with Site Mentor	Phone and Email	
3	Week's Activities	Attend professional development on using Web 2.0 & 21st Century technology tools; serve as the Technology Integration Mentor for campus & teacher support (14 Hours)	14
	Standard/Indicator	TF-III.D	
	Communication with Site Mentor	Email	

4	Week's Activities	N/A	0
	Standard/Indicator		
	Communication with Site Mentor		
5	Week's Activities	N/A	0
	Standard/Indicator		
	Communication with Site Mentor		
Hours worked this month:			26
Total Internship hours to date including this month:			373